

HOTEL RESERVATION FORM

GROUP'S NAME	UEIL 2024 Annual Congress - 16-18 October Porto, Portugal
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Client's Name	
Address	
Telephone	
E.mail	
Arrival Date	
Departure Date	

Type of room required for your stay at the Crowne Plaza Porto ? (Please tick)

Standard Room for Single occupancy	195,00€	
Standard Room for Double occupancy	215,00€	

+ City Touristic Tax: 2,00€ per person / per night

- Rates per night and inclusive of buffet breakfast served in the Restaurant (07/10:30 am).
- Free Wi-fi and Free access to Fitness Room

BOOKING DEADLINE: 16 September 2024

After this date all reservations will be confirmed upon availability.

GUARANTEE YOUR RESERVATION:

Reservations must be guaranteed by credit card:

Direct Credit Card

Please complete all fields mentioned below regarding credit card details:

Credit Card Number	
Expiry Date	
CVV number <i>(last 3 digits at the back of the Card except AMEX which are the last 4 digits)</i>	
Authorized signature	

or

Credit card by secure link

Please send the reservation form and an official link will be sent to your email.

Payment Conditions:

- Hotel will charge the 1st night to your credit card upon receipt of this form duly completed and signed.
- The remaining nights will be paid when checking-out.

Cancellation Policy:

- Cancellation made until 16th September 2024 - penalties will not apply.
- Cancellation/Reduction made between 17th Sept 2024 and the arrival date – reservation will be charged to the provided credit card for the whole stay.

Please send this form back by email to:

opocp.events@ihg.com

As soon as we receive your reservation form, Hotel will send you the confirmation by email.

We look forward to a successful and rewarding conference. Thank you!

HOTEL CROWNE PLAZA PORTO